

VOLUNTEER APPLICATION FORM

Any information given on this form is confidential and covered by the Data Protection Act 1998

Document log

No.	Version No.	Date	Name of writer	Notes
1	1	31/10/16	Ali Ahmed	1 st Draft

Approval Log

This document has been reviewed and approved by the following:

Name	Position	Entity name	Signature	Date

Volunteer role you would like to take: _____

PERSONAL DETAILS

Full name: _____

Address: _____

Postcode: _____ Telephone: _____

Mobile: _____ Email: _____

What skills and experience can you bring to volunteering for West London Islamic Cultural Centre? (This may be work-related or gained through volunteering, training and education, personal experience as well as hobbies such as sports and arts etc.)

What do you hope to gain from volunteering with West London Islamic Cultural Centre? (E.g. simply pleasing Allah and gaining rewards, meeting and working with new people, gaining confidence, gaining skills, giving something back to your community etc.)

PROJECT(S) INTERESTED IN VOLUNTEERING IN

(Please tick where appropriate)

Youth Project

Sisters Project

Education Project

Other please specify: _____

AVAILABILITY AND TIME COMMITMENT

When are you looking to volunteer? (Tick where appropriate)

On a weekly basis

On a monthly basis

For one off events

Are you normally available during: the daytime the evening at the Weekend

REFERENCES

Should you be offered a volunteering opportunity with West London Islamic Cultural Centre, we will need to undertake two references for you. These should be from referees who know you are can commit on your behaviour and ability, and are not relatives.

1. Name: _____

Address: _____

Postcode: _____

Telephone: _____ Email _____

Relationship to you: _____

2. Name: _____

Address: _____

Postcode: _____

Telephone: _____ Email _____

Relationship to you: _____

REHABILITATION OF OFFENDERS ACT 1974

West London Islamic Cultural Centre takes very seriously its responsibilities for the safety and welfare of its service users, its volunteers and the organisation as a whole. Criminal records will be taken into account only when the conviction is relevant. Declaring a conviction will not prevent you from being considered for a volunteer role. Unless the nature of the work demands it, you will not be asked to disclose convictions which are 'spent' under the Rehabilitation of Offenders Act 1974.

Do you have any Criminal Convictions you need to Disclose? Yes No

If you have answered yes, please provide details of your criminal record in the space below.

West London Islamic Cultural Centre values your support and promises to respect your privacy. The data we gather and hold is managed in accordance with Data Protection (1998). We will not disclose or share personal information supplied by you.

DECLARATION

I understand and agree that, as part of volunteering with West London Islamic Cultural Centre my details may be held in a confidential database that is only used for reasons relating to my volunteering.

Signature: _____

Date: _____

Please email your completed form to

r.ahmed@almuntadatrust.org

or send it via post to Rafique Ahmed, West London Islamic Cultural Centre,

7 Bridges Place, Parsons Green

London SW6 4HW